

**Mentmore Parish Council Meeting**  
**To: Councillors P Brazier (Chair) J Langley (Vice Chair), E Dack, I Butler, R Fletcher**  
**Parish Clerk: Bridget Knight**  
**Mentmore Village Hall, The Green, Mentmore, Bucks, LU7 0QF.**

**You are summoned to attend a meeting of MENTMORE PARISH COUNCIL to be held on WEDNESDAY 3<sup>rd</sup> April 2019 in the Village Hall at 8.00pm for the purpose of transacting the following business:**

**AGENDA**

- 1. Chairman's items and welcomes.**
- 2. Attendance and Apologies.**
- 3. Disclosures of Interest on items pertaining to the agenda - Councillors to declare any interests.**
- 4. To approve minutes of the Parish Council meeting held on 6<sup>th</sup> February and 25<sup>th</sup> February 2019.  
Copies previously circulated.**
- 5. Public Question Time (10 minutes)  
To receive any questions from members of the public.**
- 6. Police Matters – if present.**
- 7. To receive reports from District and County Councillors.**
- 8. Village Hall  
(a) First Aid Course for Grandparents in the community to be held in the Village Hall - Cllrs to consider donating 50% of the cost to run the course.**
- 9. Planning**
  - (i) To receive details of planning decisions received.**
  - (ii) To discuss planning applications:**

**New:**

**19/00967/AGN – 16A Crafton Lodge Road, Crafton, Mentmore, LU7 0QL.**  
Proposed new vehicle access.

**19/00981/APP – Oakwood Farm, Ledburn, Mentmore, Bucks, LU7 0QD.**  
Installation of a commercial air source heat pump.

**19/00915/APP – Crafton Farmhouse, Crafton Lodge Road, Crafton, Mentmore, Bucks, LU7 0QL.**

Erection of single storey summerhouse.

**19/00915/ALB – Crafton Farmhouse, Crafton Lodge Road, Crafton, Mentmore, Bucks, LU7 0QL.**

Erection of single storey summerhouse.

**CM/0018/19 - Unit 25 Old Airfield Industrial Estate, Cheddington Lane, Marsworth Bucks, HP23 4QR.**

Use of yard and building for waste transfer and waste processing with ancillary storage of waste materials, skips, operator car parking and welfare facilities.

**Ongoing:**

**19/00432/COUAR – Abacus Acres, Rowden Farm, Rowden Farm Lane, Mentmore, Bucks.**

Determination as to whether prior approval is required in respect of transport and highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). If update.

**19/00528/APP – 5 Roseberry Mews, Mentmore, Bucks, LU7 0UE.**

Landscaping to replace steep clay bank, steps to access existing seating area, retaining wall to secure old yew tree roots, raised beds for planting and a sloping rose garden with steps for access (Retrospective). If update.

**18/03730/APP – 3 The Cottage, Mentmore, Bucks, LU7 0QG.**

Single storey flat roofed side extension.

**18/02617/APP – Rowden Farm, Rowden Lane, Mentmore, Bucks.**

Agricultural building. If update.

**18/02618/APP – 11 The Green, Mentmore, Bucks, LU7 0QD.**

Erection of a new shed/summerhouse (part retrospective). If update.

**18/02468/AOP – Amos House, Rowden Farm Lane, Mentmore, Bucks, LU7 0QD.**

Outline planning permission with all matters reserved for the erection of an agricultural workers dwelling. If update.

**18/01579/APP – Helsthorpe Farm Barn, Crafton, Mentmore, LU7 0QL.**

Conversion and alterations of existing barn to create 3 dwellings. If update.

**10. Devolution**

- Update on repairs carried out.
- A new kerb for edge of road from near Church.

**11. Footpaths/Bridleways:**

**12. Litter picking – community litter pick organised for 7<sup>th</sup> April.**

**13. Application of wood preservative/oil on wooden assets of parish (inc play equipment, noticeboards & benches). To receive quotation.**

**14. Village events – plant fair & fete.**

15. **Bucks Best Kept Village Competition.**  
Cllrs to decide on entry to competition – entry fee £25.00
16. **AVDC New Homes Bonus Funding Application.**  
Application for new heating system for Village Hall.
17. **Mentmore Village Green**
  - **Tree Survey.**
  - **Signs.**
18. **Risk Assessment – to review and update.**
19. **Mentmore Emergency Plan.**  
Cllrs to decide whether to draft an emergency plan.
20. **Finance**
  - **Accounts update including, Expenses for Payment, Balances (previously circulated).**
  - **Cllrs to consider outsourcing payroll & pension to AngloDutch Accountants at a cost of £10 per month.**
21. **Internal Auditor – to approve appointment of Trevor Beeches as Internal Auditor – fee £85.**
22. **LED Streetlighting – if update.**
23. **Possible Bucks CC electric vehicle charging point for Mentmore – if update.**
24. **Luton Airport – if update.**
25. **Mentmore Christmas Tree – to consider planted a rooted Christmas tree for future years.**  
If update.
26. **The Stag Public House, Mentmore – if update.**
27. **To receive /discuss**
  - **Clerk & Chairman’s Report.**
28. **Next meeting date: 8<sup>th</sup> May 2019 Annual Meeting of the Parish Council and Mentmore Parish Annual Meeting at 8.00pm in Mentmore Village Hall.**

**Dates for 2019 meetings:**

**4<sup>th</sup> June, 7<sup>th</sup> August, 2<sup>nd</sup> October and 4<sup>th</sup> December all at 8.00pm in Mentmore Village Hall.**