

## Mentmore Parish Council

Minutes of the Mentmore Parish Council Meeting held at Mentmore Village Hall on Friday 30<sup>th</sup> August 2024 at 7.00pm.

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### PRESENT:

Councillors Robert Fletcher (Chairman), Tracey Mundy-Waring (Vice Chairman), Caroline Horgan, Daniel McGinty and Laura Smethurst. Buckinghamshire Councillor Peter Brazier. Mentmore Parish Clerk Bridget Knight.

Seven members of the public.

### C/076/24 Chairman's Welcome.

The Chairman welcomed everyone to the meeting.

### C/077/24 Apologies and Attendance.

Apologies accepted from Charlie Sabel.

### C/078/24 Disclosures of interest on items pertaining to the agenda.

None.

### C/079/24 To approve the minutes of the Mentmore Parish Council Meeting held on 8<sup>th</sup> August 2024.

Minutes were approved and signed.

### C/080/24 Casual Vacancy following the resignation of Peter Brazier.

No update.

### C/081/24 Public Question Time.

None.

### C/082/24 Finance.

The accounts were approved, balances and bank reconciliation signed.

Conclusion of annual audit.

Transfer of covid funds – it was agreed to transfer £6,000 to the community account, this amount is from the £20,000 in Covid grants the parish council received.

Clerk's overtime was agreed.

### MENTMORE PARISH COUNCIL

Accounts for payments: 30.08.24

Payee:		Amount
Hugo Fox	Website August	£23.99
Gallagher	Insurance	£1,146.66
Lloyds Bank	Aug-24	£3.00
Wave	VH Water	£26.24
SLCC	Training	£11.52
Octopus Energy	VH Elec	£31.05
B Knight	Clerk's expenses	£32.62

Received:	
VH Rent Fusemetrix Group Ltd	£90
VH Rent CIS Start Books Ltd	£70
VH Rent	£27
VH Rent Table Tennis	£90
Book sales donations	£75

27.08.24	
General PC Account	7,901.21
VH Account	15,853.28
Total:	£23,754.49

**C/083/24 Request from resident to consider recording meetings and publishing meetings.**

A discussion took place, it was agreed not to record and publish meetings due to lack of resources, and the parish council wants to encourage residents to attend and participate.

**C/084/24 Mentmore Parish Council Website and Emails.**

It was agreed to accept the quotation from Aubergine for the new website, and to adopt the domain name [mentmoreparishcouncil@gov.uk](mailto:mentmoreparishcouncil@gov.uk). The cost for the website are:

New website development including transfer and 1 year subscription £499 plus VAT.

Annual website platform subscription including 2 hours support and 2GB of data storage £199 plus VAT year 2 onwards.

Additional content as agreed £50 plus VAT.

Annual planning portal subscription £100 plus VAT.

Annual domain .gov.uk £100 plus VAT – 100% discount for year 1 with CDDO.

It was agreed to accept the quotation from Cloud Next for emails and storage for Clerk 16GB each other mailboxes 10GB each £164.98 plus VAT.

**C/085/24 Parish Internet Services.**

A discussion took place about the liquidation of the internet provider and it was agreed to place an expression of interest with the liquidator for the potential purchase of the assets. PROPOSED BY Councillor Fletcher and SECONDED BY Councillor McGinty carried unanimously.

**C/086/24 Review/adopt polices and procedures.**

The new policies and procedures were adopted: ICO Publication Scheme, Complaints Procedure, Financial Regulations, Email and WhatsApp, Disciplinary and Grievance Procedures.

**C/087/24 Streetlights.**

The Parish Council was informed by the contractor that he had started painting the streetlights. The contractor had not submitted a quote for the work, this is not something the council had requested, and this had not been included in any agendas for consideration or approved and recorded in the minutes.

Despite this the council agreed to pay the contractor for the work undertaken at a cost of £80 per light. Competitive quotations will be obtained for the remaining streetlights for the council to consider at a future meeting.

**C/088/24 Clerk's Report.**

Facebook is being updated and the noticeboards to improve communication.

A planning application had been received after the agenda and there could be an extraordinary meeting to consider this.

TTRO Ledburn Road closure 17<sup>th</sup> and 18<sup>th</sup> September 2024.

**C/089/24 Future Meeting Dates:**

2<sup>nd</sup> October and 4<sup>th</sup> December.

Meeting Closed: 7.40pm.